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# Office Memorandum • UNITED STATES GOVERNMENT

TO : Deputy Director of Training (General)

DATE: 11 January 1952

TO CONTRACT

FROM : Chief, Plans and Policy Staff, O/TR

SUBJECT: Weekly Activities Report - Period 7 - 11 January 1952

## I. Completed Projects

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1. Project 52-1, Revision of CIA Regulation No.

Revised draft transfers responsibility for briefing or armed Forces Attaches from Office of Operations to Office of Training.

## II. Projects in Process

- 1. Project 51-3, Summer Seminar on Near East. Consulted with Mr. Sollenberger, FSI, Department of State and advised D/TR in memorandum dated 9 January 1952 of substance of conversation. Approached Department of the Army informally to ascertain their interest in participating in 1952 Seminar as a project of the Department of State.
- 2. Project 51-6, Survey of Non O/TR Training Activities. Project delayed by Office of the DD/Admin. In view of D/TR's concern, this Office has borrowed draft copies of material for inclusion in the Agency-wide survey.
- 3. Project 51-7, Professional Administrative Officer Training Program. Project delayed by Office of the DD/Admin. In view of D/TR's concern, this Office has borrowed draft copies of material for inclusion in the Agency-wide survey.
- 4. Project 51-13, Register of Training Activities. Completed survey of O/TR (G) Staff and Division Chiefs on requirements for the Training Register. Arranged meeting for Tuesday, 15 January with Management Office to evolve method of putting system into effect.

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Project 51-20, Administrative Support to Field Training Operations. Discussed project with DD/TR (S) who advised that Mr. would be available early next week to pursue this project with S/PP. Have arranged to meet with on 16 January.

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III. Newly Assigned Projects

None.

COMPLETE

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### IV. Projects in Suspense

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- 1. Project 51-4, Review and Recommendation on O/PC Comments on the Report" regarding Covert Training.
- 2. Project 51-9, Development of Curriculum and Program for the National Intelligence Course; Senior Professional Level.
- 3. Project 51-10, Development of Curriculum and Program for the Intermediate Intelligence Course; Junior Professional Level.
- 4. Project 51-11, Review of Curriculum and Program for the Basic Intelligence Course; Incoming Professional Level.
- 5. Project 51-21, Area and Language Specialists.
- 6. Project 51-22, Wartime Role of CIA and Its Effect on the Mission of the Office of Training.



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